



NEW CASTLE COUNTY
Administrative-Finance Committee
June 9, 2020 – 5:00 PM
Virtual Zoom Webinar Meeting**

AGENDA

I. APPROVAL OF MINUTES:

Minutes from May 26, 2020 Administrative Finance Committee Meeting

II. RESOLUTIONS:

R20-090: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR CITY OF DELAWARE CITY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$62,300.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-091: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR CITY OF NEW CASTLE FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$188,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-092: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR CITY OF NEWARK FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$1,150,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-093: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR CITY OF WILMINGTON FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$2,400,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-094: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR TOWN OF BELLEFONTE FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$40,700.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-095: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR TOWN OF ELSMERE FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$204,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-096: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR TOWN OF MIDDLETOWN FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$770,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-097: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR TOWN OF NEWPORT FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$35,100.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-098: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR TOWN OF ODESSA FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$12,400.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-099: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR TOWN OF TOWNSEND FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$87,700.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-100: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR VILLAGE OF ARDEN FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$15,100.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-101: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR VILLAGE OF ARDENCROFT FOR A PASS-THROUGH GRANT FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$7,400.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-102: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR VILLAGE OF ARDENTOWN FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$9,100.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-103: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR AETNA HOSE HOOK AND LADDER FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$80,692.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-104: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR BELVEDERE FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$39,167.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-105: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR BRANDYWINE HUNDRED FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$40,309.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-106: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR CHRISTIANA FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$67,231.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-107: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR CLAYMONT FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$53,770.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-108: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR CRANSTON HEIGHTS FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$39,167.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-109: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR DELAWARE CITY FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$45,688.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-110: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR ELSMERE FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$40,309.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-111: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR FIVE POINTS FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$40,309.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-112: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR GOODWILL FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$45,688.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-113: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR HOCKESSIN FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$40,309.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-114: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR HOLLOWAY TERRACE FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$44,547.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-115: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR MILL CREEK FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$53,770.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-116: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR MINQUADALE FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$39,167.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-117: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR MINQUAS FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$44,547.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-118: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR ODESSA FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$53,770.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-119: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR PORT PENN FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$44,547.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-120: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR TALLEYVILLE FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$40,309.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-121: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR TOWNSEND FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$39,167.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-122: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR VOLUNTEER HOSE FIRE COMPANY OF MIDDLETOWN FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$53,770.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-123: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR WILMINGTON MANOR FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$53,770.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-124: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR CITY OF NEWARK PLANNING AND DEVELOPMENT DEPARTMENT FOR A PASS-THROUGH GRANT FOR COVID RESPONSE ACTIVITIES FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$168,781.68. Introduced by: Mr. Smiley, Mr. Cartier

R20-125: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR COMMUNITY LEGAL AID SOCIETY INC. FOR A PASS-THROUGH GRANT FOR COVID RESPONSE ACTIVITIES FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$100,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-126: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR FAMILY PROMISE OF NORTHERN NEW CASTLE COUNTY INC. FOR A PASS-THROUGH GRANT FOR COVID RESPONSE ACTIVITIES FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$120,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-127: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR FAMILY PROMISE OF NORTHERN NEW CASTLE COUNTY INC. FOR A PASS-THROUGH GRANT FOR COVID RESPONSE ACTIVITIES FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$248,531.76. Introduced by: Mr. Smiley, Mr. Cartier

R20-128: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR MINISTRY OF CARING FOR A PASS-THROUGH GRANT FOR COVID RESPONSE ACTIVITIES FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$100,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-129: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR SALVATION ARMY FOR A PASS-THROUGH GRANT FOR COVID RESPONSE ACTIVITIES FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$50,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-130: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR YWCA DELAWARE INC. FOR A PASS-THROUGH GRANT FOR COVID RESPONSE ACTIVITIES FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$50,000.00. Introduced by: Mr. Smiley, Mr. Cartier

III. ORDINANCES:

°20-052: TO PROVIDE FOR THE INSTALLATION OF GRANVILLE STREET LIGHTS IN THE SUMMIT CIRCLE SUBDIVISION LOCATED IN PENCADER HUNDRED AND FOR A LIGHT TAX BASED ON THE COST OF STREET LIGHTS. Introduced by: Mr. Bell

°20-053: AMEND THE GRANTS BUDGET: FOR FY2020, APPROPRIATE ADDITIONAL FEDERAL FUNDS OF \$326,455.24 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO THE FY2015 HOME INVESTMENT PARTNERSHIP PROGRAM (HOME), WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller

°20-054: AMEND THE GRANTS BUDGET: APPROPRIATE \$290,288 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO A SPECIAL HOUSING CHOICE VOUCHER CARES ACT PROGRAM DESIGNATED AS SECTION 8 HCV-CV TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES TO RESPOND TO THE CORONAVIRUS PANDEMIC. Introduced by: Mr. Hollins, Ms. Diller

°20-059: AMEND THE FY2020 APPROVED SEWER FUND OPERATING BUDGET: APPROPRIATE \$30,000 TO THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE CONTRACTUAL SERVICES BUDGET LINE ITEM. Introduced by: Mr. Smiley, Mr. Cartier

°20-060: AMEND THE GRANTS BUDGET: APPROPRIATE FUNDING FROM NEW CASTLE COUNTY COUNCIL TO THE SENIOR HOME REPAIR PROGRAM GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Tackett

°20-061: AMEND THE GRANTS BUDGET: APPROPRIATE FUNDING FROM THE NEW CASTLE COUNTY COUNCIL TO THE 2020 NEW CASTLE COUNTY SUMMER YOUTH EMPLOYMENT GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Street

°20-062: AMEND THE FY2020 APPROVED OPERATING BUDGET: REDUCE THE GRANTS AND FIXED CHARGES BUDGET LINE ITEM OF COUNTY COUNCIL TO PROVIDE FUNDING FOR NEW CASTLE COUNTY GRANTS. Introduced by: Mr. Tackett, Mr. Street

°20-064: TO AMEND *NEW CASTLE COUNTY CODE* ARTICLE 5 (“DEPARTMENTS AND OFFICES”) TO CREATE A NEW EXCEPTION TO THE PURCHASING OF SUPPLIES AND SERVICES RELATED TO THE COVID-19 PUBLIC HEALTH EMERGENCY. Introduced by: Mr. Smiley, Mr. Cartier

20-065: TO AMEND NEW CASTLE COUNTY CODE CHAPTER 2 (“ADMINISTRATION”), ARTICLE 2 (“COUNTY COUNCIL”) TO CREATE A NEW EXCEPTION TO THE APPROVAL OF CONTRACTS BY COUNTY COUNCIL RELATED TO THE COVID-19 PUBLIC HEALTH EMERGENCY. Introduced by: Mr. Smiley, Mr. Cartier

IV. OTHER:

- New Castle County Council Grant Requests/Community Events
- Expense & Revenue Round Table
- Comments by the County Executive Branch
- Other

V. PUBLIC COMMENT:

VI. ADJOURNMENT:

AGENDA POSTED: June 2, 2020

***The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 Del. C. Section 10004(e)(2). This agenda shall be subject to change to include the addition or deletion of items received from Council members, including executive session, which arise at the time of the meeting.**

****In accordance with Governor Carney’s recently issued *Proclamation*, coupled with the Governor’s *Declaration of a State of Emergency*, New Castle County Council is holding this meeting as a telephone and video conference, utilizing **zoom** Webinar. The link to join the meeting via computer, smart device, or smart phone is: <https://zoom.us/j/377322142>**

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://nccde.org/AgendaCenter/County-Council-1>

You may also call into the meeting (audio) using the following call in numbers: You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142.

If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Members of the public joining the meeting utilizing the link or the call-in number will be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone has an opportunity to comment. You will not be able to speak until called upon by the moderator. There are functions in the program that allow you to do this. Please see the link in the previous paragraph.

Finally, if you would like to submit comments or questions on legislation that will be considered during the meeting, please feel free to send them to Michele.Gildea@newcastlede.gov. All comments should be submitted by 4:30 pm on June 9, 2020.