



Local Emergency Planning Committee  
For New Castle County  
P.O. Box 2998  
Wilmington, DE 19805-0998  
Phone (302) 395-3633  
Fax (302) 323-4573  
David Irwin, Chairman  
Elizabeth Neumane, Vice Chairman  
Tom Kovach, Vice Chairman

**Meeting Agenda**  
**September 11, 2023**  
**2:30 PM**

**Host:** Delaware City Refining Company

**Hybrid Meeting Location:** Delaware State Fire School – New Castle Division  
2311 MacArthur Drive  
New Castle, Delaware 19720

**Agenda:**

- |  |                                    |
|--|------------------------------------|
| 1. Call to Order                           | David Irwin                        |
| 2. Introductions                           |                                    |
| 3. Welcome                                 | Ron Dietrick, Fire Chief           |
| 4. Agenda Approval                         |                                    |
| 5. July 10, 2023 Draft Minutes Approval    |                                    |
| 6. Committee Reports                       |                                    |
| a. Finance                                 | David Irwin                        |
| b. IT                                      | Bill McCracken                     |
| c. DECON                                   | Joe Leonetti                       |
| d. Training                                | Mark Dolan                         |
| e. Transportation                          | Al Stein                           |
| f. Steering Committee                      | Babak Golgolab                     |
| 7. Tier II Report                          | Bill Davis                         |
| 8. SERC Report                             | Steve Phillips                     |
| 9. Staff Reports                           | D. Irwin, B. Neumane, B. McCracken |
| 10. Old Business                           |                                    |
| a. 16 <sup>th</sup> Annual HazMat Workshop | David Irwin/Mark Dolan             |
| 11. New Business                           |                                    |
| a. LEPC Reports                            | LEPC Chairs                        |
| b. TBD                                     |                                    |
| 12. Any Other Business                     | All                                |
| 13. Adjourn                                |                                    |

**Next Hybrid Meeting:** Monday, November 13, 2023  
**Location:** Delaware State Fire School  
New Castle Location  
2311 MacArthur Drive  
New Castle, DE 19720  
**Host:** Energy Transfer

In accordance with 29 Del. C. §10004(e) (2), this Agenda was posted at least seven (7) days in advance of the meeting. This Agenda is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the Meeting. Agenda items listed may be considered out of of sequence.