

Administrative-Finance Committee  
CO-CHAIR, GEORGE SMILEY  
COUNCILMAN SEVENTH DISTRICT  
CO-CHAIR, JOHN J. CARTIER  
COUNCILMAN EIGHTH DISTRICT



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**NEW CASTLE COUNTY**  
**Administrative-Finance Committee**  
**11-17-2020 – 5:00 PM\*\***  
**Virtual Zoom Webinar Meeting\*\*\***

**AGENDA**

**I. APPROVAL OF MINUTES:**

October 27, 2020 Administrative-Finance Committee Meeting

**II. RESOLUTIONS:**

**R20-213: AUTHORIZING A CONTRACT BETWEEN NEW CASTLE COUNTY COUNCIL AND CIVICPLUS, LLC, FOR CIVICCLERK SOFTWARE PACKAGE. Introduced by: Mr. Carter**

**R20-214: APPROVING REVISED CLASS SPECIFICATION FOR FINANCE LEGAL OFFICER PURSUANT TO *NEW CASTLE COUNTY CODE* SECTION 26.03.105 (F). Introduced by: Mr. Smiley, Mr. Cartier**

**R20-215: AUTHORIZING THE ALLOCATION OF \$24,500.00 FROM THE RESERVE ALLOCATION CREATED PURSUANT TO ORDINANCE 20-094 FOR THE ADMINISTRATION OF A BUSINESS CORRIDOR TECHNICAL ADVISORY PROGRAM. Introduced by: Ms. Durham, Mr. Street, Mr. Cartier**

**R20-216: AUTHORIZING THE ALLOCATION OF \$200,000.00 FROM THE RESERVE ALLOCATION CREATED PURSUANT TO ORDINANCE 20-094 FOR THE ADMINISTRATION OF A WINTER-READY RESTAURANT GRANT PROGRAM. Introduced by: Ms. Durham**

**III. ORDINANCES:**

**°20-113: TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 2 (“ADMINISTRATION”), ARTICLE 3 (“OFFICERS AND EMPLOYEES”) TO MODIFY CERTAIN FEES CHARGED BY NEW CASTLE COUNTY SHERIFF’S OFFICE. Introduced by: Mr. Smiley**

**IV. OTHER:**

- New Castle County Council Grant Requests/Community Events
- Expense & Revenue Round Table
- Comments by the Executive Branch

- Other
  - Presentation by County Attorney Davis: Increasing Local Processing of COVID-19 Testing in Partnership with Delaware State University

**V. PUBLIC COMMENT:**

**VI. ADJOURNMENT:**

**AGENDA POSTED: November 9, 2020**

\*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 Del. C. Section 10004(e)(2). This agenda shall be subject to change to include the addition or deletion of items received from Council members, including executive session, which arise at the time of the meeting.

**\*\*This meeting is being re-noticed for November 17, 2020, as the November 10, 2020 meeting was cancelled because Council members were unable to be sworn in prior to November 10, 2020, as election results were not yet certified.**

**\*\*\*In accordance with Governor Carney's recently issued *Proclamation*, coupled with the Governor's *Declaration of a State of Emergency*, New Castle County Council is holding this meeting as a telephone and video conference, utilizing **zoom** Webinar. The link to join the meeting via computer, smart device, or smart phone is: <https://zoom.us/j/377322142>**

**Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://nccde.org/AgendaCenter/County-Council-1>**

**You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142.**

**If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>**

**Members of the public joining the meeting utilizing the link or the call-in number will be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone has an opportunity to comment. You will not be able to speak until called upon by the moderator. There are functions in the program that allow you to do this. Please see the link in the previous paragraph.**

**Finally, if you would like to submit comments or questions on legislation that will be considered during the meeting, please feel free to send them to [Michele.Gildea@newcastlede.gov](mailto:Michele.Gildea@newcastlede.gov). All comments should be submitted by 4:30 pm on November 10, 2020.**