



NEW CASTLE COUNTY COUNCIL
Administrative-Finance Committee
July 27, 2021 – 5:00 p.m.
***VIRTUAL ZOOM WEBINAR ***
And in the City/County Chambers
800 North French Street, Wilmington DE 19801

I. MEETING CALL TO ORDER:

II. APPROVAL OF MINUTES:

07-13-2021 - Administrative-Finance Committee Minutes

**III. RESOLUTUION(S): **

[R21-135](#): AMEND THE FY2021 CAPITAL PROGRAM: ADDING THE REASSESSMENT 2024 CAPITAL PROJECT IN THE DEPARTMENT OF ADMINISTRATION. Introduced by: Mr. Smiley, Mr. Cartier

[R21-136](#): AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH THE CORBIT CALLOWAY MEMORIAL LIBRARY TO PROVIDE LIBRARY SERVICES FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF LIBRARIES IN THE AMOUNT OF \$201,593.00. Introduced by: Mr. Bell, Mr. Smiley, Mr. Cartier

[R21-137](#): AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH THE DELAWARE CITY LIBRARY TO PROVIDE LIBRARY SERVICES FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF LIBRARIES IN THE AMOUNT OF \$200,846.00. Introduced by: Mr. Bell, Mr. Smiley, Mr. Cartier

[R21-138](#): AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH THE NEW CASTLE PUBLIC LIBRARY TO PROVIDE LIBRARY SERVICES FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF LIBRARIES IN THE AMOUNT OF \$387,385.00. Introduced by: Mr. Bell, Mr. Smiley, Mr. Cartier

[R21-139](#): AMEND THE FY2022 CAPITAL PROGRAM: APPROPRIATE \$50,000 FROM THE RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, RECORDER OF DEEDS HOA PORTAL CAPITAL PROJECT. Introduced by: Mr. Smiley, Mr. Cartier

[R21-140](#): AMEND THE FY2022 CAPITAL PROGRAM: APPROPRIATE \$50,000 FROM THE REGISTER OF WILLS TECHNOLOGY FEE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, REGISTER OF WILLS SYSTEM CAPITAL PROJECT. Introduced by: Mr. Smiley, Mr. Cartier

R21-141: TO AMEND NEW CASTLE COUNTY COUNCIL PROCEDURAL RULE 8.1.9 REGARDING COUNCIL MEETING PARTICIPATION. Introduced by: Ms. Durham

IV. ORDINANCE(S):

°21-085: AMEND THE GRANTS BUDGET: APPROPRIATE \$72,461.96 IN ACTUAL PROGRAM INCOME TO THE INNOVATIVE DEVELOPMENT EMPOWERMENT AREA (IDEA) HOMEBUYER/HOMEOWNER REHAB GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING. Introduced by: Mr. Hollins, Ms. Diller

°21-086: AMEND THE GRANTS BUDGET: APPROPRIATE AN ADDITIONAL \$35,681 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO THE COMMUNITY DEVELOPMENT BLOCK GRANT FY2022, WHICH WILL BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING. Introduced by: Mr. Hollins, Ms. Diller

°21-087: AMEND THE FY2022 CAPITAL BUDGET: APPROPRIATE \$50,000 FROM THE RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, RECORDER OF DEEDS HOA PORTAL CAPITAL PROJECT. Introduced by: Mr. Smiley, Mr. Cartier

°21-088: AMEND THE FY2022 CAPITAL BUDGET: APPROPRIATE \$50,000 FROM THE REGISTER OF WILLS TECHNOLOGY FEE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, REGISTER OF WILLS SYSTEM CAPITAL PROJECT. Introduced by: Mr. Smiley, Mr. Cartier

IV. OTHER:

- New Castle County Council Grant Request/Community Events
- Expense & Revenue Round Table
- Presentation by Michael Hojnicky and Michael Smith concerning business license requirements
- Consideration of submitted Telecommuting agreements
- Discussion regarding reinstating bottled water due to COVID

V. PUBLIC COMMENT:

VI. ADJOURNMENT:

AGENDA POSTED: Tuesday, July 20, 2021

NOTE*-The meeting was noticed in compliance with 29 Del. C. Section 10004. The agenda was posted 6 days in advance of the meeting due to human error. This agenda may be subject to change to include the addition or deletion of items. Furthermore, this meeting may go into Executive Session depending upon the circumstances which may rise at the time of the meeting.

****Under Title 29, Section 10006 of the Delaware State Code, New Castle County Council is holding this meeting as a telephone and video conference, utilizing [Zoom Webinar](#). In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is: <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in**

numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://nccde.org/AgendaCenter/County-Council-1>

Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment. If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

Finally, if you would like to submit comments or questions on legislation that will be considered during the meeting, please feel free to send them to Christine.roberts@newcastlede.gov. All comments should be submitted by **3:30 pm** on 7/27/21.