



Local Emergency Planning Committee  
For New Castle County  
P.O. Box 2998  
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David Irwin, Chairman  
Elizabeth Neumane, Vice Chairman  
Tom Kovach, Vice Chairman

## LEPC for NCC – March Meeting

### Meeting Minutes

March 14, 2022

- I. **Call to Order** At 2:40 pm, with 24 voting members participating, Chairman Irwin determined a quorum was present for the March 14, 2022 meeting of the Local Emergency Planning Committee for New Castle County.
- II. **Introductions** Those participating introduced themselves with the company, community, citizen or agency they represented. A total of 35 individuals participated in the meeting either in person or via WebEx, please refer to the attached attendance roster. Attendee distribution:
  - Voting Members: (24)
  - Non-Voting Members: (2)
  - Other Attendees: (9)
- III. **Welcome:** Host David Lindenmuth, Lewis’ Chief Operating Officer welcomed everyone and presented a PowerPoint presentation describing the capabilities and resources of Lewis Environmental as well as showing examples of incidents to which they have responded. Snacks were provided by Lewis for those individuals who were present.
- IV. **Agenda Approval:** Chairman Irwin asked if everyone received the agenda electronically. *A motion was made by Al Stein to approve the agenda, seconded by Chief Willie Patrick. Vote- No objections were noted, motion passed.*
- V. **Approval of the February 7<sup>th</sup> LEPC Meeting Minutes:** Chairman Irwin asked if everyone received the email with meeting minutes. *A motion was made by Joe Cochran to approve the meeting minutes, seconded by Bill Strupczewski. Vote- No objections were noted, motion passed.*

## VI. Committee Reports

- a) **Finance:** Chairman Irwin reported on finances since the February 7, 2022 LEPC meeting, as well as the SERC requested FY 2023 budget request approval:

1) Balance as of February 1, 2022		\$ 22,9211.21
Expenses:		
Professional Services (February)	\$	3,750.00
<u>Total Expenses</u>		<u>\$ 3,750.00</u>

**Recorded and submitted, David Irwin**

Balance as of March 1, 2022 \$ 19,171.21

2) SERC FY 2023 budget request	\$50,975.00
<u>Estimated carryover</u>	<u>\$ 4,170.34</u>
SERC Approved Amount	\$ 46,804.66

b) **IT:** Chairman Bill McCracken reported the following:

- DNRECs reporting season has ended March 1. They will be putting together a list of delinquent facilities for each LEPC to contact.

c) **DECON:** Chairman Joe Leonetti reported that there have been no Hazmat/Decon Team dispatches since the February 7<sup>th</sup> meeting.

d) **Training:** Chairman Mark Dolan reported the following:

## NCC INDUSTRIAL HAZARDOUS MATERIALS RESPONSE ALLIANCE

### NCCIHMRA TRAINING COMMITTEE REPORT TO LEPC FOR NCC

The New Castle County Industrial Hazardous Materials Response Alliance Training Committee has not conducted any scheduled training sessions between the February 7th, 2022, and the March 14th, 2022, LEPC for NCC meetings.

Update to the February 7th, 2022, training report: The NCCIHMRA Twentieth Annual Planning and Training Meeting, which was conducted on Monday evening, November 8th, 2021, at the Elsmere Fire Company's Station 16 Hall had a total of forty-six (46) hazardous materials first responders attend the meeting.

The NCCIHMRA Training Committee has the following five hazmat training sessions (22 hrs.) planned for the CY2022 Training Schedule:

- Training Session I: "Decon 101 Evolutions" with the DNREC Emergency Response Team, the New Castle County Special Operations Hazardous Materials Decontamination Team (including Decon 1 / Elsmere Hazmat 16 / Cranston Heights Hazmat 14 & Hazmat 14 Support / Five Points Hazmat 17 / Mill Creek Hazmat 21), Belvedere Hazmat 30, DEANG Fire Station 33 and 166 Civil Engineering Squadron of the Delaware Air National Guard conducted at the Delaware State Fire School New Castle Division on Wednesday, April 13, from 6:30 pm to 9:00 pm (2.5 hrs.).

- Training Session II and Training Session III: Fifteenth Annual Delaware Hazardous Materials Training Workshop hosted by the Delaware State Fire School's Dover Center on Friday, May 6th & Saturday, May 7th (14 hrs.), which includes the Safe Transportation Training Specialists (STTS) "MC-306/DOT-406 Gasoline Cargo Tank Emergencies" course and the Frank Docimo "Advanced Meters Program – Rapid Risk Assessment Techniques™ and Understanding Air Monitoring Devices" course.

- Training Session IV: "Joint Agency Hazmat Field Drill" (includes hazard and risk evaluation, hazmat container capping, MCI decontamination, interagency field communications and live-burn flaring) on Tuesday evening, September 6th, from 6:00 pm to 9:30 pm, at the Delaware State Fire School's New Castle Division (3.5 hrs.).

**Recorded and submitted, David Irwin**

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- Twenty-first Annual Planning & Training Meeting hosted by the Elsmere Fire Company at Fire Station 16 on Wednesday evening, November 9th, starting at 6:30 pm (2 hrs.).

e) **Transportation:** Chairman Al Stein reported the following -

Attached is a copy of the NTSB report regarding the “Derailment Performance of DOT-117J Tank Cars”.

**VII. Tier II EPCRA Report** - Bill Davis from DNREC EPCRA reported the following:

**EPCRA Reporting Program LEPC Report – March 2022**

**1. EPCRA Reporting Virtual Workshops**

DNREC hosted four workshops in January for reporting facilities. The workshops covered both the regulatory background and the online reporting software, with specific emphasis on Tier II Reports due March 1st. **184** people attended throughout January, and post-event surveys indicate that they were well received.

**2. ARP Workshops**

Virtual workshops for the upcoming software enhancement to include Accidental Release Prevention (Risk Management Plan) reporting will be held on 5/10, 5/12, 5/16, 5/18. These enhancements will allow annual ARP fees to be paid and inspections reports to be submitted through the database system. DNREC will be contacting ARP facilities to register for the workshops.

**3. RY2021 Reporting Status**

Tier II Reports for 2021 (due March 1, 2022) have recently been submitted through the online Tier II Manager™ System. The numbers below will change as follow-up outreach is conducted. (Note - The numbers presented below are approximate as facilities have determined their own LEPC designation, and these determinations have not been verified by each LEPC.) The LEPCs can access and view the reports through the system.

**EPCRA 312 (Tier II) Reports**

<b>Current 3/03/2022 RY 2021</b>	<b>2 months ago 1/03/2022 RY2020</b>	<b>1 Year Ago 3/4/2021 RY2020</b>	
<b>2459</b>	2563	2369	<b>State Total</b>
<b>899</b>	922	873	<b>Sussex</b>
<b>503</b>	522	484	<b>Kent</b>
<b>917</b>	963	860	<b>New Castle</b>
<b>140</b>	156	152	<b>Wilmington</b>

**VIII. SERC Report** - Steve Phillips reported the following -

**Recorded and submitted, David Irwin**

DEMA Report for LEPC meeting March 2022,  
SERC Report o Coordination of the Statewide HazMat Flow Study has begun. Tetra Tech has already been collecting publicly available data, submitted a FOIA request to DNREC for Tier II data, and CSX and Norfolk Southern for rail data. Members of Delaware’s planning team are currently David Irwin (NCC LEPC), Erich Shuller (DNREC), and Steve Phillips (DEMA). We are still seeking volunteers for Delaware’s planning team. o National SERC / TERC Meeting on 4/18/22 at the NASTTPO Conference o Planning & Training Committee meets on 5/19/22 o Next Quarterly SERC meeting is 3/9/22, following meeting is on 6/8/22 • HMEP Funds o On Year 3 of the HMEP Grant. \$129,341.00 Total Grant Amount for Year 3. \$5,750.00 spent to date (4.5 percent expended). o HMEP NOFO was released on 2/28/22. The Planning and Training Committee will be working with subgrantees on projects for the next three-year grant period. • DEMA Update o REP Exercise is scheduled for May 10th. The Dress Rehearsal is scheduled for March 29th. o DEMA is wrapping up support to DDA for the HPAI response. Turning items over to DDA and USDA to continue the response. o Leanne Vanderveer has been selected as the next Principal Planner for DEMA’s Natural Hazards planning section. Leanne comes to us from the Virginia Department of Emergency Management.

## IX. Staff Reports

Chairman Irwin – reported the following:

David Irwin  
Activity Report – Items Accomplished  
February 7, 2022 – March 14, 2022

### SERC Activities:

- Participated in the March 9<sup>th</sup> virtual SERC meeting
- Participated in the February 17<sup>th</sup> virtual SERC P&T committee meeting
- Submitted the SERC LEPC quarterly performance report in a timely manner
- Submitted the SERC IT Committee report in a timely manner
- Submitted the SERC Finance Committee annual LEPC 2021 performance report and FY 2023 Work Plan
- Submitted the SERC Finance Committee annual LEPC FY 2023 budget request
- Facilitated the 15<sup>th</sup> Annual Workshop Planning Committee meeting #5 on February 16<sup>th</sup>
- Launched the 15<sup>th</sup> Annual Workshop Registration on February 8<sup>th</sup>.
- Volunteered to serve as a member of the SERC Hazardous Materials Flow Study Management Team

### Emergency Response Plan Reviews and Facility Visits

- No activity this period

### Exercise Status:

- No activity this period

### NCCIHMRRA:

- No activity this period

### LEPC Initiatives:

- Chaired the LEPC for NCC February 7<sup>th</sup> LEPC meeting
- Participated in the February 7<sup>th</sup> LEPC Steering Committee Meeting

**Recorded and submitted, David Irwin**

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- Participated in one virtual LEPC meeting, Sussex County (3/10)
- Represented the LEPC at CAP meetings, DCR (2/25) and Newark (2/8)

**Additional Activities:**

- Developed and finalized the Workshop Registration, Session Program, Friday and Saturday session descriptions and speaker bios.
- In accordance with EPA regulations documented one Hazardous Material release
- Served as a SME to one non-member companies

Vice Chairman Neumane – reported the following:

- Prepared and recorded the minutes for the February 7<sup>th</sup> NCC LEPC meeting.
- Prepared and recorded the minutes for the February 7<sup>th</sup> NCC Steering Committee meeting.

Bill McCracken – reported the following:

- Four Site Assessments and Emergency Action Plan Reviews were completed:
  - i. Rogers Corporation
  - ii. D&S Warehouse
  - iii. Hay Road Energy Center
  - iv. Fujifilm Imaging Colorants

**X. Old Business**

- a) Chairman Irwin announced that the registration packet for the 15<sup>th</sup> annual workshop was sent out on March 8<sup>th</sup>.

**XI. New Business**

- a) Sussex County LEPC Chair Chip Stevenson announced that the Sussex County LEPC was held on Thursday, 3/10/22.

**XII. Adjournment** – *A motion was made by Joe Cockran to adjourn the meeting, seconded by Todd Ward. Meeting adjourned at 3:37pm.*

**Next Hybrid Meeting – Monday, May 9<sup>th</sup>, 2022 2:30 pm**  
**Delaware State Fire School, New Castle Location**  
**Host: Croda**

**Recorded and submitted, David Irwin**

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