



NEW CASTLE COUNTY COUNCIL
Administrative-Finance Committee
July 13, 2021 – 5:00 P.M.
Virtual Zoom Webinar Meeting
and City/County Chambers
800 N. French Street, Wilmington, DE 19801
MINUTES

I. MEETING CALL TO ORDER:

Mr. Cartier called the meeting to order at 5:20 PM. Members present at the meeting: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett and Mr. Woods.

II. APPROVAL OF MINUTES:

Minutes from the 6/23/21 Ad-Finance Meeting.

-A motion was made by Mr. Smiley and was seconded by Ms. Hartley-Nagle to approve the minutes of the June 23, 2021 meeting. The vote to approve was unanimous.

III. RESOLUTIONS:

R21-121: AMEND THE FY2022 CAPITAL PROGRAM: INCREASE APPROPRIATIONS AND BOND AUTHORIZATIONS \$1,119,395 AND APPROPRIATE \$651,455 IN FUNDING FROM THE STATE OF DELAWARE DEPARTMENT OF TRANSPORTATION TO THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF LIBRARIES, APPOQUINIMINK LIBRARY CAPITAL PROJECT. Introduced by: Mr. Hollins, Ms. Diller

-Mr. Cartier read the resolution.

-Members of Council and NCC General Manager of the Public Works Department, Tracy Surles, discussed the resolution at length.

-Mr. Cartier recognized Ms. Hartley-Nagle as present at the meeting.

-The floor was opened to the public and there were no comments.

R21-122: APPROVING REVISED CLASS SPECIFICATION FOR ACCOUNTANT III PURSUANT TO *NEW CASTLE COUNTY CODE* SECTION 26.03.105(F). Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Cartier read and explained the resolution.

-The floor was opened to the public and there were no comments.

R21-123: DECLARING 16.34± ACRES LOCATED IN NEW CASTLE COUNTY, DELAWARE AT 1 PENNS WAY, TAX PARCEL NO. 10-013.00-023 AND ASSOCIATED WITH THE NEW CASTLE COUNTY AIRPORT SURPLUS LAND AND APPROVING THE AGREEMENT OF SALE AND OTHER DOCUMENTS NECESSARY TO TRANSFER SAID LAND TO CITIBANK, N.A. FOR \$10,000,000.00, WITH THE PROCEEDS TO BE REINVESTED IN THE AIRPORT. Introduced by: Mr. Smiley

-Mr. Cartier read the resolution.

-Mr. Smiley explained the resolution.

-The floor was opened to the public and there were no comments.

[R21-110](#): (STATUS: TABLED) AUTHORIZING THE EXECUTION OF A SOFTWARE AS A SERVICE AND PROFESSIONAL SERVICES AGREEMENT WITH TYLER TECHNOLOGIES, INC. TO PROVIDE AND IMPLEMENT A COMPUTER ASSISTED MASS APPRAISAL SYSTEM AND CONDUCT THE FISCAL YEAR 2024 GENERAL REASSESSMENT. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read and explained the resolution.
- Mr. Hollins commented.
- Mr. Cartier commented.
- The floor was opened to the public. NCC Chief of Technology & Administrative Services Mike Hojnicky commented.

[R21-127](#): AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE AN AGREEMENT AND OTHER DOCUMENTS NECESSARY TO PURCHASE PROPERTY LOCATED IN NEW CASTLE COUNTY, DELAWARE AT 273 POLLY DRUMMOND HILL ROAD, TAX PARCEL NO. 08-042.00-013 AND 15 FOX DEN ROAD, TAX PARCEL NO. 08-042.00-041 FROM DELAWARE HOSPICE INC. FOR COUNTY PARKLAND AND RECREATIONAL PURPOSES. Introduced by: Mr. Sheldon, Ms. Kilpatrick

- Mr. Cartier read the resolution.
- Mr. Sheldon explained.
- Mr. Cartier commented.
- Mr. Hollins commented, and asked a question, which Mr. Sheldon answered.
- The floor was opened to the public. Mr. Arabella Bianco, former employee of NCC Planning Department and Mr. Donald Sharp, UAW commented. Both are members of the Coalition for Natural Stream Valleys.

IV. ORDINANCES:

[°21-079](#): AMEND THE FY2021 APPROVED SEWER FUND OPERATING BUDGET: REALIGN BUDGETARY FUNDING OF \$903,000 WITHIN THE DEPARTMENT OF PUBLIC WORKS SEWER FUND TO FUND LEGAL AND EXPERT CONSULTANT FEES. Introduced by: Mr. Sheldon, Mr. Woods

- Mr. Cartier read the ordinance.
- Mr. Sheldon explained the ordinance.
- The floor was opened to the public and there were no comments.
- Mr. Cartier commented.

[°21-081](#): AMEND THE FY2022 CAPITAL BUDGET: INCREASE APPROPRIATIONS AND BOND AUTHORIZATIONS \$1,119,395 AND APPROPRIATE \$651,455 IN FUNDING FROM THE STATE OF DELAWARE DEPARTMENT OF TRANSPORTATION TO THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF LIBRARIES, APPOQUINIMINK LIBRARY CAPITAL PROJECT. Introduced by: Mr. Hollins, Ms. Diller

- Mr. Cartier read the ordinance and noted it is the companion to a resolution.
- Ms. Diller noted that this and the next ordinance are related.

[°21-082](#): AUTHORIZING THE ISSUANCE OF \$1,119,395 IN GENERAL OBLIGATION BONDS OF NEW CASTLE COUNTY FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF LIBRARIES, APPOQUINIMINK LIBRARY CAPITAL PROJECT. Introduced by: Mr. Hollins, Ms. Diller

- Mr. Cartier read the ordinance.
- Ms. Diller explained that ordinance authorizes the funding for the previous ordinance.

- Mr. Cartier commented.
- Mr. Hollins commented.
- Ms. Diller commented.
- The floor was opened to the public for comment on the TWO ordinances. There were no comments.

[°21-078](#): (STATUS: TABLED) AMEND THE FY2021 CAPITAL BUDGET: APPROPRIATE \$8,000,000 IN FUNDING FROM THE REASSESSMENT RESERVE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, REASSESSMENT 2024 CAPITAL PROJECT. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the ordinance.
- Mr. Smiley explained the ordinance.
- Mr. Cartier commented.
- The floor was opened to the public and there were no comments.

V. OTHER:

- New Castle County Council Grant Requests/Community Events

| Grant Applicant | Sponsor | Amount Approved | Council Member First/Second | Vote |
|---------------------------------------------|---------|-----------------|-----------------------------|---------------------------------------------------------------------------------|
| River Road Swim Club | Cartier | \$2,500 | Mr. Cartier/ Mr. Carter | Yes- 11 No-0 Absent-1 (Kilpatrick) Not Voting-1 (Smiley) |
| Shipleigh Heights Neighborhood Association* | Cartier | N/A | N/A | NOT CONSIDERED APPLICATION INCOMPLETE |
| Newark Union Corporation | Cartier | \$2,375 | Mr. Cartier/ Mr. Tackett | Yes- 11 No-0 Absent-1 (Kilpatrick) Not Voting-1 (Smiley) |
| Edgemoor Terrace Civic Association | Cartier | \$2,500 | Mr. Cartier/ Mr. Carter | Yes- 11 No-0 Absent-1 (Kilpatrick) Not Voting-1 (Smiley) |
| EDGE for Tomorrow, LLC | Cartier | \$2,500 | Mr. Cartier/ Mr. Carter | Yes- 11 No-0 Absent-1 (Kilpatrick) Not Voting-1 (Smiley) |
| Lutheran Church of the Good Shepherd | Durham | \$2,000 | Ms. Durham/ Mr. Cartier | Yes- 10 No-0 Absent-1 (Kilpatrick) Not Voting-2 (Smiley, Street) |

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|-----------------------------------------------------------|---------------|--------------------------------------------------------------------|----------------------------------|-------------------------------------------------------------------------|
| Connecting Families Justice (CF4J) | Hartley-Nagle | \$1,500 | Ms. Hartley-Nagle/ Mr. Bell | Yes- 11 No-0 Absent-1 (Kilpatrick) Not Voting-1 (Smiley) |
| Stop the Violence Prayer Chain Foundation, Inc. | Hartley-Nagle | \$2,500 | Ms. Hartley-Nagle/ Mr. Bell | Yes- 11 No-0 Absent-1 (Kilpatrick) Not Voting-1 (Smiley) |
| Breaking Barriers Rowing & Fitness | Hartley-Nagle | Hartley-Nagle- \$1,500 Street- \$1,000 TOTAL: \$2,500 | Ms. Hartley-Nagle Mr. Tackett | Yes- 11 No-0 Absent-1 (Kilpatrick) Not Voting-1 (Smiley) |
| Western District Advisory Council – National Night Out ** | Tackett | \$1,500 | Mr. Tackett/ Mr. Carter | Yes- 11 No-0 Absent-1 (Kilpatrick) Not Voting-1 (Smiley) |
| Sherwood Park Swim Club* | Sheldon | \$1,500 | Mr. Sheldon/ Mr. Bell | Yes- 11 No-0 Absent-1 (Kilpatrick) Not Voting-1 (Smiley) |
| Midway Little League | Sheldon | \$1,500 | Mr. Sheldon/ Mr. Tackett | Yes- 11 No-0 Absent-1 (Kilpatrick) Not Voting-1 (Smiley) |

--Council Members present for the vote on grants: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett and Mr. Woods.

*The grants for Shipley Heights Neighborhood Association and Sherwood Park Swim Club are missing a completed W-9 (NCC Request for taxpayer identification number) and will not be processed until the completed forms are received.

** The grant for the National Night Out will come out of Council's Community Events Funding Line

-Mr. Smiley made comments and asked a question about National Night Out.

-NCCPD Sergeant Erich Sellhorst answered Mr. Smiley's question.

-Mr. Bell also asked a question.

-NCCPD Sergeant Erich Sellhorst answered Mr. Bell's question.

-Mr. Tackett commented.

-Sergeant Sellhorst commented.

- **Expense & Revenue Round Table**

-None

-The floor was opened to the public and there were no comments.

- **Other**

-Mr. Street commented on funding for public safety and schools, charter schools and public education.

-Mr. Cartier commented.

-Mr. Carter commented.

VI. PUBLIC COMMENT

-The floor was opened to the public and there were no comments.

VII. ADJOURNMENT:

-Mr. Smiley made a motion and Mr. Carter seconded to adjourn the meeting. The meeting was adjourned at 6:14 PM.

Respectively submitted by Michele Gildea, Legislative Assistant to Administrative-Finance Committee Co-Chair Mr. John Cartier.

A recording of this meeting is available upon request.