



MINUTES
New Castle County Council-
Administrative-Finance Committee
September 8, 2020
VIRTUAL ZOOM WEBINAR MEETING

- I. Administrative-Finance Committee Co-chair John Cartier convened the Administrative Finance Committee meeting at 5:01PM on 8/8/20.
- II. Council members present: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Tackett, Mr. Street, Mr. Woods.
- III. Mr. Smiley made a motion to accept the minutes from the 8/25/20 Administrative-Finance Committee Meeting. The motion was seconded by Ms. Kilpatrick and the minutes were unanimously approved.

IV. **RESOLUTIONS:**

R20-178: AMEND THE FY2021 CAPITAL PROGRAM: APPROPRIATE \$500,000 IN FUNDING FROM THE STATE OF DELAWARE FISCAL YEAR 2020 BOND AND CAPITAL IMPROVEMENTS ACT TO THE DEPARTMENT OF PUBLIC WORKS, GREENWAY SYSTEMS CAPITAL PROJECT. Introduced by: Mr. Sheldon, Mr. Woods

- Mr. Cartier read the resolution.
- Mr. Sheldon noted that he would be combing this resolution with Ordinance 20-095.
- Mr. Cartier assented to reading in the ordinance into the record.
- The floor was opened to the public and there were no comments.

R20-182: DIRECTING THE OFFICE OF THE NEW CASTLE COUNTY AUDITOR TO CONDUCT AN AUDIT TO ENSURE THAT THE SYSTEM OF INTERNAL CONTROL ESTABLISHED BY NEW CASTLE COUNTY IN RELATION TO CARES ACT CRF MONIES PROVIDES REASONABLE ASSURANCE THAT THE COUNTY IS MANAGING THE FEDERAL AWARD IN ACCORDANCE WITH SINGLE AUDIT REQUIREMENTS, CARES ACT REQUIREMENTS, U.S. TREASURY DEPARTMENT GUIDANCE, AND ALL APPLICABLE LAW. Introduced by: Ms. Hartley-Nagle

- Mr. Cartier read the resolution.
- Ms. Hartley-Nagle explained the resolution.
- Council members discussed the resolution.
- NCC Auditor Bob Wasserbach commented on the resolution.
- The floor was opened to the public and there was one comment.
- NCC CFO Michael Smith commented on the resolution.

V. **ORDINANCES:**

°20-094: AMEND THE GRANTS BUDGET: APPROPRIATE THE REMAINING \$237,416,668.80 FROM THE UNITED STATES DEPARTMENT OF

TREASURY TO THE CORONAVIRUS RELIEF FUND GRANT TO RESPOND TO THE COVID-19 PUBLIC HEALTH EMERGENCY, TO BE ADMINISTERED BY THE OFFICE OF FINANCE. Introduced by: Mr. Smiley

- Mr. Cartier read ordinance.
- Mr. Smiley explained the ordinance and a floor amendment.
- NCC CFO Michael Smith gave presentation entitled Council Update: Cares Act Remaining Funds.
- Members of council commented on presentation.
- Counsel to Council Mike Migliore commented.
- The floor was opened to the public and there were no comments.

20-095: AMEND THE FY2021 CAPITAL BUDGET: APPROPRIATE \$500,000 IN FUNDING FROM THE STATE OF DELAWARE FISCAL YEAR 2020 BOND AND CAPITAL IMPROVEMENTS ACT TO THE DEPARTMENT OF PUBLIC WORKS, GREENWAY SYSTEMS CAPITAL PROJECT. Introduced by: Mr. Sheldon, Mr. Woods

- Mr. Cartier read ordinance.
- Mr. Sheldon explained.
- Mr. Wood and Mr. Cartier commented.
- The floor was opened to the public and there were no comments.

20-096: AMEND THE GRANTS BUDGET: APPROPRIATE \$50,000 IN FUNDING FROM THE STATE OF DELAWARE DEPARTMENT OF SAFETY AND HOMELAND SECURITY TO THE FY2021 COLD CASE DNA GRANT TO BE ADMINISTERED BY THE NEW CASTLE COUNTY DEPARTMENT OF PUBLIC SAFETY. Introduced by: Mr. Bell, Mr. Street

- Mr. Cartier read ordinance.
- Mr. Bell explained ordinance.
- The floor was opened to the public and there were no comments.

VI. OTHER:

- County Auditor’s Presentation: “Work County Auditor’s Office is Performing on CARES Act CRF Funds.”
- County Auditor Bob Wasserbach gave presentation and answered questions from council members.
- Mr. Cartier commented.
- The floor was opened to the public and there were no comments.

- New Castle County Council Grant Requests/Community Events

Grant Applicant	Sponsor	Amount Approved	Council Member Motion/Second	Vote
Odyssey Charter School	Durham	Durham-\$1,000	Durham/Diller	Yes-12 No-0 Not Voting-1 (Smiley)
Wilmington & Western Railroad	Durham/Kilpatrick	Durham-\$833 Woods-\$833 Kilpatrick-\$834 Total- \$2,500	Durham/Woods	Yes-12 No-0 Not Voting-1 (Smiley)

New Castle Public Library *	Bell	Bell-\$2,000	Bell/Carter	Yes-10 Absent-2 (Kilpatrick/Tackett) No-0 Not Voting-1 (Smiley)
The ReManned Project	Hartley-Nagle	Hartley-Nagle-\$2500	Hartley-Nagle/Carter	Yes-10 Absent-2 (Kilpatrick/Tackett) No-0 Not Voting-1 (Smiley)
Afro-American Historical Society of Delaware, Inc.	Hartley-Nagle			WITHDRAWN BY THE SPONSOR**
The Global Ripple Effect Project, Inc.	Hartley-Nagle	Hartley-Nagle-\$2500	Hartley-Nagle/Carter	Yes-10 Absent-2 (Kilpatrick/Tackett) No-0 Not Voting-1 (Smiley)

-- Council Members present for the vote on grants: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick***, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett*** and Mr. Woods.

* Mr. Bell voiced his desire to increase his grant from \$1,000 to \$2,000. Mr. Smiley informed him that Council would have to vote to exceed initial request. Mr. Bell made a motion to exceed, Ms. Kilpatrick seconded. Motion to exceed was unanimous.

** Mr. Smiley questioned whether a grant follow-up request should have been submitted by the same party who is requesting the current grant. He also questioned whether the requested grant was in violation of Council Rules with prohibits funding for operating expenses. Ms. Hartley-Nagle withdrew her grant request and indicated she would follow-up with the grant applicant.

*** Mr. Tackett left meeting after voting to the Wilmington and Western Railroad grant. Ms. Kilpatrick left meeting after voting to approve increased grant for the New Castle Public Library.

- **Expense and Revenue Round Table:** Nothing

- **Comments by the Executive Branch:**

- NCC Executive Office Assistant Sue Moore reported that County Executive Matt Meyer sent a letter of thanks to Land Preservation Task Force members for submitting final report and recommendations and for helping NCC develop a strong and sustainable Land Use preservation program. Ms. Moore reminded council that County Executive Meyer prioritized land preservation early upon taking office by establishing the Parks Task Force. Out of that came the recommendation for the new park in southern New Castle County. The next step for the Land Preservation task force is a follow-up meeting to be scheduled.

- The floor was opened to the public and there were no comments.

- **Other:** Nothing

VII: PUBLIC COMMENT:

- The floor was opened to the public and there were no comments.

VIII: ADJOURNMENT: Mr. Smiley made a motion to adjourn. Mr. Carter seconded. Motion to adjourn was unanimous.

- The meeting was adjourned at 6:18 PM.

A recording of this meeting is available upon request. Respectfully submitted by Michele Rossi Gildea, Legislative Assistant to Administrative-Finance Committee Co-Chair John Cartier.

*In accordance with Governor Carney's Proclamation, coupled with the Governor's Declaration of a State of Emergency, New Castle County Council held this meeting as a telephone and video conference, utilizing Zoom Webinar. Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://nccde.org/AgendaCenter/County-Council-1>