

NEW CASTLE COUNTY ETHICS COMMISSION
PO Box 12003, Wilmington DE 19850
(302) 395-5127

Advisory Opinion requests can be made electronically ([click here](#)) or a form can be downloaded and printed for your use.

Advisory Opinion requests are accepted **ONLY** from County officials or employees.

REQUEST FOR ADVISORY OPINION FORM

If you, as a County official or employee,¹ have a question regarding your duties (or the duties of a County official or employee within your authority) under the New Castle County Ethics Code, complete this form and the Commission will issue an advisory opinion to you.²

Name: _____

County Position: _____

Work phone number: _____ Home: _____

Work address: _____

Home address: _____

Check one: I prefer to be contacted at: Work _____ Home: _____

Check one: I will attend a hearing before the Commission, if the Commission, in its sole discretion, believes it would be helpful to its determination: Yes _____
No _____

Check one: I understand that if a hearing is necessary, the Commission may require a waiver of confidentiality as to the proceedings:
Yes _____ No _____

¹ The Ethics Code covers all County employees and all County officials, including all persons elected or appointed to any County office, board or commission.

² If your request discloses truthfully all material facts and you act in reliance upon the Commission's advice, as stated in its opinion, that opinion shall constitute a complete defense in any enforcement proceeding before the Commission, and evidence of good faith conduct in any related civil or criminal proceeding.

Request for Advisory Opinion (attach additional sheets, if necessary, and relevant documents):

I hereby swear that the information I have provided is complete and correct to the best of my information, knowledge and belief.

Signature of Requesting Party

Date