GENERAL STATEMENT OF DUTIES: Works as a journeyman carpenter; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class performs skilled work involving responsibility for efficient and quality carpentry. The work is usually performed under the supervision of a crew chief or other designated supervisor. Carpenters may be assisted by semiskilled and unskilled workers.

EXAMPLES OF WORK: (Illustrative only)
- Makes and repairs cabinets, desks, tables, and other office furniture;
- Repairs doors and locks;
- Makes and repairs window frames and replaces window glass and cords;
- Makes and repairs screens;
- Repairs and remodels interiors and exteriors of County buildings;
- Builds forms for pouring concrete;
- Incidentally does minor painting, masonry, and related building trades work;
- Requisitions materials, tools, and equipment;
- Promotes an ongoing attitude of dedication to excellent public service and ensures that external and internal customers are provided with the highest quality of service;
- Operates a data processing terminal, personal computer, and other related equipment in the course of the work.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Good knowledge of the common practices, tools, terminology, and accident prevention precautions of the trade; ability to work from plans and specifications and to follow rough sketches and oral instructions; ability to estimate time and materials needed; ability to lay out work; ability to pass a Class III County physical examination.

ACCEPTABLE EXPERIENCE AND TRAINING: At least three years experience as a carpenter’s helper, preferably at least one year experience as a skilled trade carpenter, and completion of a standard trade or high school course or GED certificate program; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

ADDITIONAL REQUIREMENTS: Possession of a valid Delaware Class D driver’s license or its equivalent.

HISTORY OF REVISIONS:
Established: 01/15/66
Revised: 07/01/73
Revised: 06/05/89
Revised: 01/01/96
Revised: 03/01/00
Revised: 07/02/02