



## PREQUALIFICATION CERTIFICATE

Authorized by:

Date:

Official Use Only

### PART 1 BID-PURCHASE PREQUALIFICATION APPLICATION FOR NEW CASTLE COUNTY TAX SALE PROPERTY

**A. Part 1. To be completed by bidders for New Castle County tax sale property.** Any person or entity seeking to place a bid on a property ("Applicant") brought to sale by New Castle County ("NCC") must complete this Part 1. Once authorized, this Part 1 shall be your Prequalification Certificate. Retain this Part 1 to submit with Part 2 of this application immediately upon winning a bid.

**B. Part 2. To be completed by winning bidders.** Immediately upon winning a bid at the auction, the winning bidder must submit a completed and signed Bid-Purchase Prequalification Application (both Parts 1 and 2) to the Sheriff. The winning bidder's failure to submit this form immediately upon winning a bid may result in the property being made available to other bidders.

#### C. Applicant certifications and statements. Applicant must read and complete.

- I hereby certify that, either directly or through an affiliated entity, the Applicant does not own any interest in any real property in NCC that:
  - is subject to any state or political subdivision lien identified in *25 Del. C. § 2901(a)* in excess of \$1,000; or
  - has been vacant for at least 18 consecutive months and such property is not subject to a valid building permit or pending land use application.Affiliated entity means: (1) any entity that is under common control with the Applicant; or (2) any person or entity who directly or indirectly holds any beneficial or ownership interest in the Applicant of 5% or greater.
- I hereby certify that I am personally the Applicant or possess the actual authority to execute this document on behalf of the Applicant.
- Immediately upon winning a bid, I agree to provide this Part 1, Part 2, and the application fee to the Sheriff.
- I understand that providing false, inaccurate or incomplete information, or making false certifications may result in criminal prosecution for perjury and disapproval of a sale for cause. If a sale is disapproved for cause, Applicant may be responsible for payment of all costs incurred by the County in the motion process plus a \$500 Sheriff's fee. Such amounts shall be forfeited from funds paid to the Sheriff before any balance is returned to the Applicant.

Print Applicant's name:

Date:

Sign:

Print name:

(If different than Applicant)

THIS PREQUALIFICATION  
CERTIFICATE IS VALID ONLY FOR  
THE SHERIFF'S SALE HELD ON THE  
DATE SHOWN ABOVE.

## PART 2

**A. Part 2. Winning bidders must complete and submit immediately upon winning a bid.** During the auction, a completed and signed Bid-Purchase Prequalification Application (both Parts 1 and 2) must be submitted to the Sheriff immediately upon winning a bid. Failure to submit this form immediately upon winning a bid may result in the property being made available to other bidders.

**B. Fee.** There is a \$50.00 prequalification application fee that will be added to the sales price of the first property purchased at this auction. Only one application fee will be charged per auction regardless of the number of properties purchased.

**C. Assignment of Bids.** Any person or entity seeking to acquire the right, title and interest in a property sold at Sheriff's Sale pursuant to NCC's monition authority must complete the Assignment Prequalification Application for New Castle County Tax Sale Property. The assignment applicant must submit the completed Assignment Prequalification Application to the NCC Office of Finance for approval by the NCC Chief Financial Officer no less than 10 business days prior to the Sheriff's deadline date for assignment of the bid. Failure to timely submit the Assignment Prequalification Application may result in the property being deeded in the name of the winning bidder.

Please attach additional pages as needed.

### C. Bid Property Address(es). Applicant must complete.

### D. Applicant certifications and statements. Applicant must read and complete.

1. List all affiliated entities of the Applicant. Affiliated entity means: (1) any entity that is under common control with the Applicant; or (2) any person or entity who directly or indirectly holds any beneficial or ownership interest in the Applicant of 5% or greater.
2. List the address or tax parcel number of all properties located in NCC in which the Applicant and any affiliated entities own an interest.
3. I hereby certify that I am personally the Applicant or possess the actual authority to execute this document on behalf of the Applicant.
4. I understand that providing false, inaccurate or incomplete information, or making false certifications may result in criminal prosecution for perjury and disapproval of a sale for cause. If a sale is disapproved for cause, Applicant may be responsible for payment of all costs incurred by the County in the monition process plus a \$500 Sheriff's fee. Such amounts shall be forfeited from funds paid to the Sheriff at the sale before any balance is returned to the Applicant.

Print Applicant's name:

Applicant's contact information:

Sign:

Email:

Print name:  
(If different than Applicant)

Phone: