



NEW CASTLE COUNTY

Permit Revision Application

DEPARTMENT OF LAND USE
87 READS WAY, NEW CASTLE, DE 19720
PHONE: 302-395-5400 • WWW.NEWCASLEDE.GOV/LU • PERMITS@NEWCASLEDE.GOV

REV. 10/28/2022

Please email all documents to permits@newcastlede.gov. Once processed, you will receive an email to process your payment online.

Requirements:

- Permit Revision Application
- Revised Fire Marshal Approval (Applicable to Non-Residential permits only)
- Revised Plans (If the approved plans were signed and sealed, the revised plans must also be signed and sealed by the original design professional)

Fees:

- Revision to Permit Application and Plans –\$75 minimum (\$3 plan review fee for each additional \$1,000 valuation added to project)
- Revision to Permit Application – \$25

Permit Number: _____ **Tax Parcel Number:** _____

Property Address: _____

Description of Permit Revision:

Contact Name: _____

Email: _____ **Telephone:** _____

To be Completed by New Castle County:

Revision Reviewed By: _____

Revision Approval Date ____ / ____ / ____