



NEW CASTLE COUNTY

**WALL SIGN  
201, IBC Self-Certification Form**

DEPARTMENT OF LAND USE  
87 READS WAY, NEW CASTLE, DE 19720  
PHONE: 302-395-5400 • [WWW.NCCDELU.ORG](http://WWW.NCCDELU.ORG)

REVISED 2/13/19

*This certification form shall be signed by the building permit holder or their authorized representative. Completed forms must be forwarded to the Department of Land Use attention Building Inspections. **This certification is for wall signs only.** All other sign types will require an inspection by New Castle County. (Inspections fax (302) 395-5116)*

PROPERTY ADDRESS \_\_\_\_\_

BUILDING PERMIT # \_\_\_\_\_ TAX PARCEL # \_\_\_\_\_

By signing below, I hereby certified that the sign(s) for the above-noted permit complies with the provisions of the 2018 International Building Code, as adopted by New Castle County, and all other New Castle County and State of Delaware laws and regulations, including, but not limited:

- |                          |  |             |
|--------------------------|--|-------------|
| <input type="checkbox"/> | Sign(s) installed per code and NCC approved construction documents               | C6 6.03.013 |
| <input type="checkbox"/> | Locations per plan & does not obstruct exit signage, fire escape, other egress   | C6 6.03.013 |
| <input type="checkbox"/> | Installation of sign does not interfere with mechanical ventilation requirements | 2015 IMC    |
| <input type="checkbox"/> | Combustible materials in compliance with 2018 IBC, Ch. 26                        | IBC 2603.1  |
| <input type="checkbox"/> | Subcontractor Verification Form is completed and provided to NCC                 | NCC D of LU |
| <input type="checkbox"/> | Final electrical inspections has been completed (if applicable)                  | C6 6.03.018 |

\_\_\_\_\_  
Permit Holder's Signature (or Authorized Rep.)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
NCC License Number

***PHOTOGRAPHS MUST BE PROVIDED IN ACCORDANCE WITH THE FOLLOWING:***

- Signs(s) - One photograph of each individual sign installed.
- Electrical - One photograph of the final electrical inspection sticker or certification (if applicable).
- Overall Project - Provide an "overall" photograph showing all of the signs erected/constructed, with the background for identification purposes. The number and location of signs must be the same as the NCC approved construction documents.

← ATTACH PHOTOS HERE

*Please be aware that New Castle County will continue to reserve the right to perform final sign inspections. Registered contractors who certify sign installations that are later found to not meet minimum code standards, will have their self-certification privilege revoked. Should you have any questions regarding this matter, please feel free to contact the Inspections Office at 302-395-5572.*