

NEW CASTLE COUNTY GOVERNMENT

Number 0816

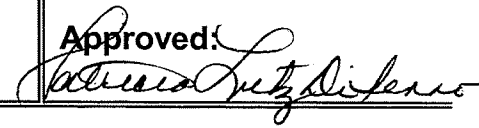
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CLASS SPECIFICATION

Date 07/02/02

Title: MASON

Approved:



GENERAL STATEMENT OF DUTIES: Works as a skilled mason; does related work as required such as carpentry, painting, and other building trades work; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class performs skilled masonry work involving responsibility for efficient and effective performance. The work is usually performed under supervision. Masons may be assisted by semi-skilled and/or unskilled workers. This employee may serve as a working supervisor.

EXAMPLES OF WORK: (Illustrative only)

- Prepares masonry forms, foundations, and settings;
- Finishes concrete surfaces;
- Lays brick, blocks, stone, and other materials with mortar;
- Builds and repairs catch basins, concrete curbing, manholes, and retaining walls;
- Promotes an ongoing attitude of dedication to excellent public service and ensures that external and internal customers are provided with the highest quality of service;
- Operates a data processing terminal, personal computer, and other related equipment in the course of the work.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Good knowledge of the common practices, tools, terminology, and methods of masonry; ability to work from plans and specifications and to follow rough sketches and oral instructions; ability to estimate time and materials needed; ability to lay out work; ability to pass a Class III County physical examination.

ACCEPTABLE EXPERIENCE AND TRAINING: At least three years experience as a mason's helper, preferably at least one year experience as a skilled mason, and completion of a standard trade or high school course or GED certificate program; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

ADDITIONAL REQUIREMENT: Possession of a valid Delaware class D driver's license or its equivalent.

HISTORY OF REVISIONS:

Established: 05/08/68
Revised: 07/01/73
Revised: 04/29/74
Revised: 09/26/88
Revised: 03/20/89
Revised: 01/01/91
Revised: 01/01/96
Revised: 03/01/00
Revised: 07/02/02