

New Castle County

Historic Review Board / Department of Land Use Virtual Public Hearing & Special Business Meeting



Virtual Meeting Logistics

Accessing the Hearing

You can attend this meeting via weblink or call in at the New Castle County Department of Land Use web page : <https://www.newcastlede.gov/174/Land-Use>. You should anticipate accessing the zoom meeting 15 minutes prior to the start of the meeting.

What is a Public Hearing?

During the public hearing, applicants present to the Historic Review Board their proposed project. The Historic Review Board has the opportunity to ask questions, as well as take in public comment on applications once the applicant's presentation is complete. The Historic Review Board votes on applications during their Business Meeting, which is held on a different date.

Historic Review Board Public Hearing

Virtual Meeting Logistics

What is a Business Meeting?

Business Meetings are when the Department of Land Use presents recommendations to the Historic Review Board for consideration. The Historic Review Board renders either a decision or recommendation (whichever is required based on the type of application). Since the public record is closed, no new information on Land Use Applications is accepted at a Business Meeting. Business under consideration is not open for public comment at this meeting.



Historic Review Board Public Hearing

Historic Review Board- Responsibilities

The Historic Review Board (HRB) is a committee of nine members of the community appointed by the County Executive with the advice and consent of the County Council. Of the nine, one must be an architect and one must be from the field of historic preservation. The other seven have demonstrated interest in historic preservation, the County's history, historic architecture, and building techniques. The HRB is charged with reviewing land use applications that impact the County's historic resources, such as building permits, demolition permits, land development plans, subdivision plans, historic rezonings, and National Register Nominations. Following review and a public hearing, the HRB issues recommendations or decisions on these proposals, which are provided to the Department of Land Use as part of the application process.

The HRB, in conjunction with the Department of Land Use, is also responsible for maintaining an inventory of the County's Historic Overlay Districts and identifying situations of Demolition by Neglect. For a complete list of the responsibilities and duties of the HRB, visit Section 40.30.330.



Historic Review Board Public Hearing

Historic Review Board- Members

1. Dr. Barbara Benson- Chairperson
2. John Davis, PE
3. John Brook, Esq.
4. Barbara Silber, RPA
5. Perry Patel, MBA, CHA
6. Karen Anderson, AIA, LEED BD+C
7. Stephen Johns, PE, PLS
8. Rafael Zahralddin-Aravena, Esq.
9. *One Vacancy*



Historic Review Board Public Hearing

Rules of Procedure - Agenda

The Historic Review Board Rules of Procedure require that Public Hearings are heard in the following order:

1. Call to Order
2. Roll Call
3. Introductory Remarks / Rules of Procedure
4. Public Hearing on Applications Advertised
5. Public Comment



Historic Review Board Public Hearing

Rules of Procedure - Agenda

The HRB Rules of Procedure require that Business Meetings are heard in the following order:

1. Call to Order
2. Roll Call
3. Rules of Procedure
4. Deliberation on previous public hearing applications
5. Report of the Preservation Planner
6. Report of the Chair
7. Public Comment



Historic Review Board Special Business Meeting

Additional Information

If you have questions regarding any of the agenda items at this meeting contact the Department of Land Use via email: landuse@newcastlede.gov .



Historic Review Board Meeting