



NOTICE

In accordance with House Bill 75 effective August 10, 2001, please be advised that New Castle County reserves the right to monitor, access, and intercept the following:

- Telephone calls made or received on its telephone equipment or systems;
- Electronic mail sent or received using its computer system; and
- Internet access or usage using its computer system.

All employees are responsible for understanding and complying with any existing policies on telephone usage, electronic mail, and Internet usage. Violation of these policies can lead to discipline up to and including termination. Copies of these policies are available in your policy book or by contacting the Office of Human Resources and asking for Policy 4.06, Computers and Technology, and Policy 5.01, Voice Mail.

I have read and understand the foregoing NOTICE.

Printed Name

Signature

Date