



**CARES Act Task Force Support Small Business Committee Orientation Meeting
Meeting Minutes – Friday, June 19, 2020
10:30am Virtual Zoom Webinar**

Minutes Approved 7/1/2020

Attendance:

Committee Members Present: Co-Chair Raye Jones Avery, Co-Chair Jocelyn Stewart, Co-Chair Aundrea Almond (NCC Chief of Staff), Kim Fortunato, Kevin Smith, Tina Betz, Ceil DeFazio, Dan Cruce, Margie Lopez-Waite, County Councilman Dave Carter, Carlos de los Ramos, Maria Matos, Teri Lawler, and Daphne Evans.

Committee Members Absent: County Councilwoman Dee Durham (represented instead by her aide, Chris Counihan)

Others in Attendance: The Honorable Matthew S. Meyer - County Executive, New Castle County Executive, Assistant County Attorney Sanjay Bhatnagar, and 6 members of the public

Proceedings:

- Meeting called to order at 10:35 a.m. by Co-Chair Stewart
- Opening remarks by County Executive Matt Meyer, including an overview the CARES Act funding, current priorities and NCC principles for the funding.
- Committee member and support staff introductions
- Co-Chair Almond provided an explanation of the scope of the Committee's work and projected timeline for the work of the Committee. The intent is for the Committee to provide recommendations to County Executive Meyer by July 31, 2020.
- Staff Attorney Sanjay Bhatnagar provided a presentation of Delaware's Freedom of Information Act (FOIA) and how it applies to the committee and future meetings.
- Co-Chair Avery facilitated a discussion on meeting times and the Committee agreed on the next meeting for Wednesday, July 1 at 10:30am. This meeting time will likely stay consistent over subsequent weeks through July.
- Co-chair Stewart shared a proposed focus for the Committee in terms of types of Non-Profits covered and shared key questions for consideration at the next meeting
- Committee members discussed data that would be helpful for subsequent discussions: United Way and Delaware Community Foundation reports on recent COVID-19 funding awards, information on

qualified non-profit organizations that did not receive such funding, total numbers of non-profits across the county, etc.

Public Comment:

- Halsey Spruance, of the Delaware Museum of Natural History, expressed that this is an important opportunity for non-profits locally. The Committee should consider how museums and other cultural institutions contribute economically in our community
- Darcie Martin, also of the Delaware Museum of Natural History, expressed thanks to the Committee and looks forward to the discussions in subsequent meetings

Adjournment:

- Co-Chair Avery adjourned the meeting at 11:58 a.m.