



**ARPA Work Force Development Committee
Meeting Minutes – Wednesday, July 29, 2021
3:00pm Virtual Zoom Webinar**

Attendance:

Committee Members Present: Co-Chair CJ Bell, Co-Chair Tim Sheldon, Staff Attorney Mengting Chen, Ed Capodanno, Ayanna Khan, Guillermina Gonzalez, Dominique Truitt, Andrew McKnight, Markevis Gideon, Mark Murowany, Roxane Ferguson.

Proceedings:

- Meeting called to order at 3:09 p.m. by Co-Chair Bell
- July 15th Meeting Minutes approved.
 - Motion made by Guillermina Gonzalez, Seconded by Roxane Ferguson
- Co-Chair Sheldon provided Nonprofit/Small Business Subcommittee Update
 - Committee had two True Access Capital & Delaware Community Foundation present during subcommittee meeting.
 - RFP will be put out for the creation of a direct grant assistance program, one for small business and one for nonprofits.
 - Want to ensure third-party organizations include microbusinesses into the applicant pool for direct grant assistance program.
 - Want to include case managers throughout the entire process of application
 - Include a portion of grant funding exclusively for organizations that serve designated high needs area.
- Co-Chair Bell provided Workforce Development Agency (WFD) Update
 - Discussed investing in the expansion of apprenticeship programs, with an emphasis on targeting communities of color
 - Discussed how do we help smaller contractors get over the payroll obstacle in construction bidding
 - Motion put on floor to allow subcommittee to reach out to subject matters experts about workforce development.
 - Motion made by Dominique Truitt, seconded by Roxane Ferguson
- Co-Chair Bell presented the working draft of committee's recommendations to put forth to the Executive Office.

MATTHEW MEYER
COUNTY EXECUTIVE
@NCCDE



87 READS WAY
NEW CASTLE, DE 19720
(302) 395-5118
matthew.meyer@newcastlede.gov

Public Comment:

- Bob Wasserbach inquired about case managers for the direct grant assistance program. Co-chair Sheldon confirmed that third party organizations would hire the case managers.

Adjournment:

- Co-Chair Bell adjourned meeting at 3:47 p.m.