

NEW CASTLE COUNTY CODE ENFORCEMENT
REQUEST FOR EXTENSION TO COMPLY

PROPERTY/SITE INFORMATION

Date: _____ Case Number: _____ Code Enforcement Officer _____

Property/Site Address: _____

Cost: 1st Request: No Charge 2nd Request: \$25 3rd or More: \$50

**Fees due at time of submittal (Does not guarantee approval of this request)*

Extension Requests submitted without payment will not be processed

Applicant must complete – Please Print

IDENTIFICATION

Applicant/Property Owner:

MS/MR _____ Phone # (____) - ____ - _____

Street _____

City _____ State _____ Zip _____

E-Mail _____

Signature _____ Date ____/____/____

This request shall be based upon consideration of all pertinent surrounding circumstances including the reasons for the delay, plans for completion, and the amount of progress made to date. A maximum of 30 days may be granted per request.

- Identify reason violation(s) has not been completed within the required time frame.

- Identify what has been corrected and plans for completion and code compliance.

- What is the anticipated completion date? _____

Office Use Only

◇ **Extension Granted** ◇ **Request Denied**

Supervisor Signature _____ Extension Period _____

Code Enforcement Officer: _____ Date: _____

****You may email this form to:**
PropertyMaintenance@newcastlede.gov

New Castle County Department of Land Use, Office of Code Enforcement
87 Reads Way, New Castle, DE 19720
Phone: 302-395-5040, Fax: 302-395-5545
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