

Should the landlord screen the family?

It is the landlord's responsibility to screen the family. The Housing Authority does not screen a family other than to determine if the family's income allows them to participate in the Section 8 Program. Landlords should use the same criteria to screen families participating in the Section 8 program as they would any other prospective tenant. The same rejection criteria should also be applied.

If, after screening the family, the landlord is interested in renting to the Section 8 Participant, the Section 8 Program Participant and landlord will complete and sign a "Request for Tenancy Approval" form indicating the date the unit is available for rent, the rent desired, and who pays for what utilities. That form is then brought to the Housing Authority to arrange for a unit inspection.