



OFFICE OF RECORDER OF DEEDS
MICHAEL E. KOZIKOWSKI, SR.

Dear Constituents:

The Recorders' of New Castle, Kent and Sussex Counties recently worked with legislators to amend Chapter 96, Title 9 of the Delaware Code by adding a new section “§9627” which will now enable you to redact most personal identifiable information from documents previously recorded in our offices at no cost. The amended legislation (House Bill No. 174) was passed by Governor Jack Markell and took effect July 1, 2009.

Personal identifiable information includes: bank and credit card information, partial social security numbers, official State or government issued driver's license or identification numbers, alien registration numbers, government passport numbers and employer or taxpayer identification numbers.

A person requesting redaction must provide information sufficient to enable the Recorders to identify the document(s) to be redacted and verify that the requesting party or parties are the same person or persons named on the previously recorded instrument.

Should you wish to have any of the information previously mentioned redacted from any of your documents, please complete and submit the following form to your respective recorder's office for completion.

Should you have any questions, please feel free to contact the recorder's office in your county at one of the following numbers:

New Castle County - (302) 395-7700
Kent County - (302) 744-2314
Sussex County - (302) 855-7785

Your Humble Elected Servant

Michael E. Kozikowski, Sr.

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NCC Recorder of Deeds